



**CORPORATE PARENTING PANEL
11 DECEMBER 2014**

PRESENT: COUNCILLOR D BRAILSFORD (CHAIRMAN)

Councillors A G Hagues, J D Hough (Vice-Chairman), R J Hunter-Clarke and L Wootten.

Added Members: Jean Burbidge (Lincolnshire Community Health Services), Mrs Polly Coombes (Foster Carer), Samantha Edwards (Lincolnshire Partnership NHS Foundation Trust), Mrs Marilyn Graham-Williams (Foster Carer), Mr Ted Normandale (National Youth Advocacy Service) and Mary-Beth Pepperdine (V4C The Children in Care Council).

Officers/invited guests in attendance: Karen Bailey (Looked After Children Educational Services Manager), Kieran Barnes (Virtual Head of Looked After Children), Theresa Buhryn (Performance Development and Reviewing Manager), Clive Chambers (Barnardo's), Katrina Cope (Democratic and Civic Services Team Leader), John Harris (Children's Service Manager Regulated – North and Fostering), Colin Hopkirk (Participation Officer), Tracy Johnson (Scrutiny Officer), Tara Jones (Children's Service Manager Regulated – South and Adoption), Carolyn Knight (Acting Team Manager Independent Chairs), Kerry Mitchell (Barnardo's), Jeanette Mitchell-Fox (Home Manager, 33 Northholme), Councillor Mrs A M Newton and Lizette Watts (Team Manager).

The Chairman advised that agenda Item 5 would be discussed later in the agenda and that agenda item 6 was to be deferred until the 12 March 2015 meeting.

30. APOLOGIES FOR ABSENCE

Apologies for absence were received from Dave Clarke (Secure Unit Principal), Lee Crisp (Homes Manager, Spalding), Sheridan Dodsworth (Children's Service Manager – SEND), Jan Gunter (Designated Nurse for Looked After Children), Sally Savage (Chief Commissioning Officer – Children's) and Janice Spencer (Assistant Director Children's Safeguarding).

31. DECLARATIONS OF MEMBERS' INTERESTS

No declarations of Members interests were made at this stage of the proceedings.

32. MINUTES OF THE MEETING HELD ON 18 SEPTEMBER 2014

RESOLVED

That the Minutes of the meeting of the Corporate Parenting Panel held on 18 September 2014, be confirmed and signed by the Chairman as a correct record.

33. VISITING MEMBERS – LOG OF QUARTERLY VISITS TO CHILDREN'S HOMES APRIL 2014 – MARCH 2015

The Panel was advised that since the last meeting, the Scrutiny Officer was now acting as a Co-ordinator to receive the Visiting Members' reports, it was hoped that the single point of contact would assist in alleviating issues with regard to data capture.

An updated Log of Quarterly Visits to Children's Homes April 2014 – March 2015 was circulated at the meeting. During consideration of the updated log sheet the Panel was advised that the updated sheet still did not take into account visits carried out by some visiting members during September.

Officers agreed to look into the matter further to ensure that for the next quarter the figures presented represented the activity undertaken during the quarter.

The Panel was advised that there had been positive reports from the mainstream homes, given the complex nature of the young people in care. The Panel was advised further that the seventh bed at Albion Street had been completed and that the emergency bed at The Haven was now available.

The Children's Service Manager Regulated – South and Fostering reported that Alison Marshall had left the Beacon, and that Maggie Nowland was now covering the Beacon and Strut House. The Panel noted that it was hoped to have the position filled by April 2015.

Councillor Mrs A M Newton provided a verbal update on her visit to 67 Albion Street, Spalding on 1 December 2014. Councillor Mrs Newton reported that the grounds were well maintained and that the internal decoration was good and that the new games room was nearly finished. The children had appeared well cared for; and had advised that they liked living in the home most of the time. On the whole the children felt safe, but two of the children mentioned some bullying on the football field (staff were aware of the situation and were putting in place team building events to help the boys work together). At the time of her visit, some of the children were playing football with members of staff. The children advised that they liked the food and on occasions helped to prepare it, but they never washed up.

It was reported that staff were currently trying to persuade one young person to attend NACRO meetings regularly. All the children appeared to go to different places for education and that there was some home working in place. Overall, facilities at the home were good, there was a selection of games and books and the young people were encouraged to participate in activities such as swimming and playing basketball, watching rugby matches, bowling and cycling. During the year the children had visited the caravan at Skegness and they had been to Woburn Safari Park, Butlins, Alton Towers, Duxford Air Display and London.

Councillor Mrs Newton advised that from her South Holland Big Society fund she would be pledging £1,200.00 to the home to buy something for the games room as the Home Manager decided to be appropriate. Councillor Mrs Newton also advised that she would be happy to donate some of her Lincolnshire County Council Big Society fund to help fund a visit by Looked After Children to London.

RESOLVED

That Officers look into why all visiting members' reports were not included in the log, with a view to rectifying the problem before the next meeting.

34. CARE QUALITY COMMISSION REVIEW OF HEALTH SERVICES FOR LOOKED AFTER CHILDREN AND SAFEGUARDING IN LINCOLNSHIRE

RESOLVED

That the Care Quality Commission Review of Health Services for Looked After Children and Safeguarding in Lincolnshire be deferred until the 12 March 2015 meeting.

35. UPDATE ON HEALTH OF LOOKED AFTER CHILDREN

The Chairman advised that the Annual Report would be deferred until the 12 March 2015 meeting. In the absence of Jan Gunter, who was recovering from an accident, the Chairman invited Jean Burbidge (Named Nurse Vulnerable Children and Young People's Team) to provide the Panel with verbal summary update.

Reference was made to the contents of the Executive summary of the proposed Annual Report document, which took into account issues and concerns. These included the challenges and priorities raised by the previous annual report; the CQC's review which identified the 2012/13 annual report as being too narrow in focus. It identified the variable quality of children's statutory health assessments in Lincolnshire and capacity for specialist professionals for Looked After Children; the result of the independent review which also highlighted capacity as an issue; concern that the Local Authority felt that they were not adequately informed with regard to the health status of Looked After Children; and the increasing national concern with regard to Child Sexual Exploitation and Radicalisation following a number of high profile cases across the Country.

The Panel noted that as at 31 March 2014 there were 591 children being looked after by the County Council. This number was increasing year on year.

It was highlighted that Lincolnshire had performed well with regard to children placed out of the local authority area with out of area placements accounting for 6-7% (average) of Looked After Children, which was significantly below the national figure of 30%. The Panel was advised that Lincolnshire was a net importer with children being placed by other authorities, notably, the bordering counties, which had an impact on service demand as often children placed from other areas represented those with the highest and most complex needs. It was reported that there were 382 children placed in Lincolnshire from external counties as at 31 March 2014.

It was also reported that the Lincolnshire model of health care for Looked After Children was an integrated one, but it was acknowledged that there was insufficient capacity in some area, but that this was being addressed. Quality assurance was undertaken by the Designated and Named professionals who deliver a comprehensive programme of training to ensure all health professionals met the competences required. It was highlighted that specialist training was also provided by the Child and Adolescent Mental Health Services (CAMHS) Children Looked After Team.

The Panel was advised that the Looked After Children service was performance monitored nationally by Ofsted on a number of key indicators. A yearly audit was also undertaken to provide a more comprehensive monitoring of health assessment and provision and some significant improvements had been noted in comparison with 2012/13 data. The Panel was advised that Lincolnshire could demonstrate a number of examples of good practice and developing practice comparable with examples highlighted by the CQC. Some of the examples quoted included:-

- 98.2% of LAC were registered with a dentist;
- The average percentage of completed review health assessments improved slightly for 2012/13 to 2013/14 (92.2% rising to 93.7%). The Panel was advised that overall there was an increase in completion of total assessments of 803 to 876 representing a percentage increase of 9%; and
- Education history had been entered on the BAAF form for all children of eligible age and correspondingly all children identified as requiring further support were being supported as necessary within the school setting.

There were also some areas where significant challenges still existed, particular reference was made to:

- An average of only 28.9% initial health assessments were completed within the 20 day time period;
- Issues still remained with regard to the timeliness of notification for children from out of area;
- The monitoring of substance misuse was dependent on self-disclosure, which was known to provide inaccurate results; and
- That there was a variability in the ability to meet the CAMHS fast track target of four weeks.

The Panel was advised that a revised health questionnaire informed and developed through the findings of the audit had been introduced into practice for every Looked After Child undergoing an initial statutory health assessment and review. It was noted that whole population data for six months would be included in the 2014/15 annual report and would be included on an annual basis after that point.

The audit had demonstrated that there were unacceptable numbers of assessments completed to less than the required standard. It was reported that actions had been taken to improve consistency and quality.

The Panel was advised that recent high profile cases had highlighted the need to increase awareness of child sexual exploitation especially with regard to missing children and Looked After Children. Lincolnshire had begun raising awareness via a sexual exploitation conference and training provided by the LSCB team.

The Panel was advised further that there were 24 recommendations detailed with the Executive summary which would be discussed at the 12 March 2015 meeting.

During discussion, the following issues were raised:-

- The need to ensure that young people in foster care were registered with a GP; and who had responsibility for ensuring that this was done, as one of the

Panel highlighted that they had come across a case where a young person in foster care had not been registered with a GP and they had health issues. (The Panel was reassured that this matter had now been addressed). Another member advised that due to surgery overload, there had been an incident of a young person only being temporarily registered with a GP. The Panel felt that neither scenario was acceptable and that this needed further investigation and that officers needed to look at what the statutory responsibility was of a GP;

- The Foster Carer representative at the meeting highlighted that she had still not received her 'Blue Books' for her foster children. Officers present agreed to look into the matter further; and
- Who was responsible for the young people placed within Lincolnshire from other local authorities? The Panel was advised that this was a complex issue and would be dependent on the needs of the young person. It was highlighted that it was very important that the NHS was made aware of placements in the County and their needs.

RESOLVED

1. That the verbal update be received and that the Annual Report be received at the 12 March 2015 meeting.
2. That Officers look into the issue of 'Blue Books' not being received by foster carers.
3. That Officers look into the issues raised with regard to registration with GP's and find out what the statutory responsibility of a GP was with regard to Looked After Children.

36. LOOKED AFTER CHILDREN ANNUAL REPORT

Consideration was given to a report from the Executive Director of Children's Services, which advised the Panel of the work of the Looked After Service for the year 2013/14.

Detailed at Appendix A was a copy of the Looked After Children Annual Report 2013/14. The Children's Service Manager Regulated - North and Fostering guided the Panel through the report and Appendix A.

The Panel was advised that the number of Looked After Children had increased from 585 in March 2013 to 606 in March 2014, and that this represented an increase of 4% in the total looked after population. It was highlighted that despite this trend, Lincolnshire's numbers had remained low, and that this was largely due to the effective focus on early intervention and prevention, including the early identification of kinship placements secured through Special Guardianship Orders. The report provided details of Court Proceedings initiated from April 2013 – March 2014. The Panel noted that 37% of the children admitted into care were aged two or under for which the main reason continued to be neglect. The majority of these were subject to care proceedings and would have a care plan for adoption.

The Children's Service Manager Regulated – South and Adoption advised that the Strengths and Difficulties Questionnaire (SDQ) Review Group was a multi-agency moderation, action and decision making group. It was noted that the SDQ was not used to diagnose or label children, rather it was a tool designed to get an overall picture of the child's strengths and difficulties. Lincolnshire had developed a review

group who had an overview of high SDQ scores for children and young people, with the data analysis and tracking progress, reviewing at three monthly intervals to monitor the progress and outcomes for children and young people. It was highlighted that the average score was 14.2.

A discussion ensued, from which the following issues were raised:-

- That the SDQ tool was used any time in a Looked After Child's journey and would be conducted by the school or the carer as part of the reviewing process. It was then tied into the educational plan. The Panel was advised that any that caused concern would be investigated;
- With the sustained increase in numbers of Looked After Children, a question was asked as to whether there was capacity to keep up with the increase. The Panel was advised that officers were hugely grateful to foster carers in the County. It was noted that a recruitment plan was in place to improve placement choice;
- 'Staying Put' scheme. It was noted that the scheme was now in its fifth year, and it had enabled young people to remain with their 'foster family' after they ceased being Looked After at age 18. In March 2014, there was a total of 37 young people in 'Staying Put' arrangements. Of these, 30 were in higher education and full time further education with the remainder being in employment. The scheme had been successful as it had ensured that young people were able to remain with their former foster carers, experiencing the transition into adulthood/independence; and
- Percentage of children being classed as being persistently absent. It was noted that there had been a small increase from the previous year. The Panel was advised that the attendance of Looked After Children was collected monthly from completed ePEPs and any young person with attendance at, or below, 85% were raised at a multi-agency meeting. The Educational Welfare Service would also work with the school, the young person and the carer until the attendance increased. Some discussion took place as to how you make a child go to school and whether there was a programme. The Panel was advised that there was home tutoring and a programme was developed around the child to encourage progress to be made. Some Panel members requested that further absence information should be presented to the next meeting along with information explaining what was being done to overcome the absence issue.

RESOLVED

1. That the Looked After Children Annual report presented be accepted.
2. That information relating to absence be presented to the next meeting along with details explaining what was being done to overcome the absence issue.

37. V4C ANNUAL REPORT 2014/15

The Panel gave consideration to a joint report from the Participation Officer and the Co-Chairman of the V4C Executive, which provided an update on the work of the

V4C Executive Group. The report detailed the progress and achievements made throughout the year.

Particular reference was made to the fact that the membership remained healthy and was about to increase, the university training had continued to progress; and managing time demands on members had become increasingly important, and the group had exercised its right to say no at times, agreeing for themselves what was important.

The V4C Executive had been involved in:-

- Co-designing the Coming into Care Kit with Studio View;
- April 2014 - Big Conversation;
- April 2014 - The Group had been involved in expressing their views and ideas about the way in which health services in Lincolnshire could be improved;
- July 2014 – Pre-summer holiday meal at which the Group talked about recruitment;
- August/September 2014 – The Group designed and delivered training to 32 Masters in Social Work students for Manchester Metropolitan University, from which terrific feedback had been received (comments were contained within the report presented);
- September 2014 – The Group contributed their views to help re-shape CAMHS Services in Lincolnshire;
- October 2014 – The Group reviewed the Participation Strategy and suggested what a young person's version needed to be like. The Group also talked to OFSTED on 5 November, advising them of what things were like;
- November 2014 – The Group worked with Janice Spencer to review and start to update the Care Pledge; and
- The Group had also been involved with three Big Conversation Priorities, which were: create a foster carer training and induction film; the development of clear transition plans for young people with the LACES team; and were involved in a new programme of activities and positive well-being in the South of the County.

RESOLVED

That the report be noted.

38. ANNUAL REPORT – THE VIRTUAL SCHOOL FOR LINCOLNSHIRE LOOKED AFTER CHILDREN – SEPTEMBER 2013/AUGUST 2014

Consideration was given to a report from the Virtual Head of Looked After Children. The report provided the Panel with data relating to the educational progress of Lincolnshire Looked After Children on roll in May 2014.

It was reported that there were still many challenges ahead for the Virtual School, as standards of achievement were not high enough in many areas particularly when measured against the Non LAC Cohort nationally. The report identified that progress was being made but that it would take time.

As at October 2014 the number of Looked After Children in Lincolnshire was 638. Of these there were 533 between the age of 3 and 18 years of age and 408 between 5 and 16 years of age.

The Panel was advised that there had been some progress in narrowing the gap, however this was not reflected fully in the report presented, as there had been some difficulties with the software. It was hoped that the system and reporting would be back on track by early January 2015.

It was reported that overall results were not good and that work was currently ongoing with head teachers to ensure that Looked After Children were being assessed as cohorts of children, so that they can be monitored.

During discussion, the following issues were raised:-

- Where was the pupil premium being spent and where the governance was. The Panel was advised that there had been a problem with data, and the information was needed every six weeks. At the moment work was ongoing to fill the gaps and work with schools and children for Key Stage 4 (short term) to improve English and Maths. Also, work was ongoing with Key Stage 1 to work with young teachers to help address the gap;
- Concern was expressed as to what had gone wrong as the Panel was under the impression that things were improving. The Panel was advised that there was a lot of data all driven from the Fisher Family Trust, but the data was not aspirational. The Panel was advised that schools were very supportive of the Virtual School. However, the accountability of providers providing the extra tuition, had not made the progress required. Tuition can only make so much difference, and it was also the responsibility of the schools who have the children some 25 hours a week compared to one hour's tuition. It was therefore imperative to work together with the schools and this was now starting to happen. The Virtual School was now mirroring what the schools do with assessments every six weeks so that progress could be monitored. With the schools working alongside the Virtual School, this would then help raise the profile and make it easier to hold them to account; and
- The Panel enquired as to how progress would be monitored and reported. The Panel was advised that there would be a regular report to the Panel once a mechanism had been agreed. Some members felt that an action plan was needed to monitor performance and to ensure that the gap was being narrowed.

It was reported that the key priorities for the Virtual School for Looked After Children to narrow the gap were to raise the standards of academic achievement and progress from all Looked After Children regardless of where they lived; to champion the individual needs of all Looked After Children, thereby creating a culture of high quality learning for all and building strong and resilient partnerships to support Looked After Children to achieve the best they can and develop the skills needed to allow them to grow successfully into adult life.

In conclusion, the Panel requested that the good work should continue to make the necessary changes to the way things operate to narrow the gap.

RESOLVED

That the report be noted.

39. PERFORMANCE REPORT - QUARTER 2 – 2014/15

The Panel gave consideration to a report from the Assistant Director of Children's Safeguarding, which outlined Quarter 2 Performance.

The Children's Service Manager Regulated – North and Fostering presented the report and invited questions from the Panel.

The questions raised included the following issues:-

- External residential provision – The Panel was advised that external residential provision was only used where there was complex needs and that there had been an increase in numbers;
- The lack of Tier 4 beds, and the lateness of notification from NHS England - The Panel was advised that Children's Services and Health were exploring how better to jointly respond to young people transitioning from Tier 4 beds;
- Foster Carer Recruitment – The Panel was advised that the recruitment of foster carers had slowed down, however there were 25 people within the process and were at either Stage 1 or Stage 2. It was reported that it was difficult to put a timescale on the length of the recruitment process as DBS checks could take some time. On average it could take 8 months from Stage 1 to Stage 2; and
- ePEP – It was noted that ePEP performance at 80.7% was 9.3% below target but within tolerance. The system had been upgraded in September 2014 which had resulted in an increase in technical performance information. The new performance information should be able to provide the data required for March 2015.

RESOLVED

That the report be noted.

40. ANNUAL REPORT 2013/14 AND STATEMENT OF PURPOSE 2014/15 ON PRIVATE FOSTERING

Consideration was given to a report from the Executive Director of Children's Services, which advised the Panel of the performance and developments within Private Fostering.

The Children's Service Manager Regulated – North and Fostering introduced the report and advised the Panel that the Children Act 1989 defined Private Fostering as occurring when a child under 16 (or under 18 years if disabled) was cared for, and provided with accommodation, for 28 days or more by someone other than a close relative, guardian or someone with parental responsibility.

The Team Manager guided the Panel through the report making particular reference to the process behind a private fostering case. It was reported that Lincolnshire had 22 privately fostered children. Pages 5/6 of the report provided the Panel with information pertaining to the notification requirements.

The Panel was advised that at the end of March 2014 the Council had received 45 notifications of new fostering arrangements. This number had decreased in comparison with the previous year. Nationally there had been an overall increase of 15% in notifications.

It was noted that the activities of the Private Fostering Service were reported to the Director of Children's Services and that reports were shared six monthly with the Lincolnshire Safeguarding Children Board. Also, the Team Manager attended a Private Fostering Special Interest Group which meets quarterly in the Midlands, which gave Lincolnshire the opportunity to share experiences, best practice and remain alert to national developments. Lincolnshire continues to review and develop a comprehensive service for privately fostered children and it was anticipated that an Ofsted inspection would look at private fostering in the near future.

Detailed at Appendix A to the report was a copy of the Private Fostering Annual Report 2013/14 and at Appendix B was a copy of the Private Fostering Statement of Purpose 2014/15.

RESOLVED

That the report be noted.

41. FOSTERING REPORT QUARTER 2

The Panel gave consideration to a report from the Executive Director of Children's Services, which outlined the activity within the Fostering Service during Quarter 2. A joint presentation was received from the Children's Service Manager Regulated – North and Fostering and the Team Manager which highlighted that the second quarter had seen a continued increase in the number of Looked After Children from 628 at the end of June to 637 at the end of September. The Panel noted that the service had revised its approach to permanent fostering within this quarter with clearer requirements of the Family Finding process and a monthly review meeting to consider all relevant actions required to achieve permanence.

During the period, 136 enquiries had been received from members of the public interested in becoming foster carers, this had been a significant increase on the previous quarter. Also 23 assessments of new foster carers had commenced or were on-going, and 8 new fostering households had been approved by the Fostering and Permanence Panels offering potentially 17 placements. It was reported that 6 carers had deregistered.

Appendix A to the report provided the Panel with a full update for Quarter 2.

During discussion, a question was raised as to the training of foster carers. The Panel was advised that training was ongoing and that during Quarter 2 preparation groups had been held which had provided training to 28 individual carers representing 15 foster carer households.

Post approval training had also been held relating to Safeguarding, First Aid, Safe Care and Diversity. A total of 92 foster carers had attended these training events.

In conclusion, the Panel was advised that the service had plans to increase awareness to local businesses of the need for more foster carers. 100 of the top companies would be approached to join the scheme to become foster friendly employers recognising that to be an effective foster carer you may require more

flexible working at times. There was also a strategy in place to ensure a more sufficient supply of foster careers by using a well-funded and diverse programme of recruitment.

RESOLVED

That the report be noted.

42. NATIONAL YOUTH ADVOCACY SERVICE – LINCOLNSHIRE CHILDREN'S RIGHTS – HALF YEAR REPORT – APRIL/SEPTEMBER 2014

The Panel gave consideration to a report from the representative from NYAS who presented the National Youth Advocacy Service – Lincolnshire Children's Rights – Half Year Report – April/September 2014.

In guiding the Panel through the report, reference was made to the fact that the number of referrals to the service so far was slightly more than the same period in the previous year. Despite the increase the Advocacy Service was still continuing to meet the target responses as a result of flexible working with bordering areas.

It was noted that for Quarter 1 there had been 31 child protection referrals and 41 non-child protection referrals (cumulative total 72). In Quarter 2 there had been 18 child protection referrals and 38 non-child protection referrals (cumulative total 128). Full details of the breakdown of the referrals were shown within the report presented.

RESOLVED

That the report be noted.

43. INDEPENDENT CHAIR SERVICE

Consideration was given to a report from the Executive Director of Children's Services, which provided the Panel with a six monthly update on the Annual Report for the Independent Chair Service from April 2014 to September 2014.

It was reported that the Annual Report for the Independent Chair (Review) Service was a requirement under the Care Planning, Placement and Case Review (England) Regulations 2010.

Attached to the report were:-

Appendix A - a copy of Independent Review Service Annual Report;
Appendix B - a copy of the Lincolnshire IRO Handbook Compliance; and
Appendix C - a copy of the Independent Reviewing Officer Service (a summary report for children and young people).

The Panel noted that the Independent Chair Service was working with other teams in Children's Services to develop a Life Skills package for Looked After Children. A Virtual Head Teacher had now been appointed to post, to strengthen arrangements for the education of Looked After Children.

The Independent Chair Service continued to develop good links with the Lincolnshire Safeguarding Children Board.

It was highlighted that 2 additional posts had been created in the Independent Chair Service at the beginning of the year which had had a positive effect on caseloads. There had also been a new Quality Assurance Apprentice post created which had also proven to be valuable to the team. The caseload was currently just below 70 which had enabled the Council to be compliant with the statutory guidance of between 50-70 cases.

Page 14 of Appendix A to the report provided the Panel, with the current Work Programme for the Independent Chair Service, which included the key priorities for the next six months.

RESOLVED

That the report presented be noted.

44. ADOPTION SERVICE ANNUAL REPORT

The Panel gave consideration to a report from the Executive Director of Children's Services, which advised members about the work of the Adoption Service in accordance with the requirements of the National Standards.

Appended to the report at Appendix A was a copy of the Adoption Annual Report 2013/14.

The Children's Service Manager Regulated – South and Fostering guided the Panel through the report and responded to questions raised, which included the outcomes of the Re B-S Court of Appeal Case and the policy regarding 10+ children.

RESOLVED

1. That the report be noted.
2. That a briefing paper on the Re B-S case be presented to the next meeting of the Corporate Parenting Panel on 12 March 2015.

45. CORPORATE PARENTING PANEL WORK PROGRAMME 2015

The Scrutiny Officer presented the Corporate Parenting Panel's Work Programme 2015.

Attached at Appendix A to the report was a copy of the Work Programme for 2015.

RESOLVED

That the Work Programme presented be approved subject to the addition of the items identified in Minute numbers 34, 35 (1) (2) & (3), 36 (2) and 44 (2) for the 12 March 2015 meeting.

The meeting closed at 1.20 pm.